

Procedure for submitting statements of support for a European Citizens' Initiative (ECI)

Sub-Directorate General of the Electoral Census Office
Updated as at 10 April 2018

Data and files to be included in the statements

The data needed to verify the statements of support are published in:

http://www.ine.es/oficina_censo/ice-2.pdf

Application form for certification of statements of support

The form is published in:

http://www.ine.es/oficina_censo/normativaOCE/ICE.Formulario-solicitud-certificacion-declaraciones-validas.pdf

It is required to provide the certificate of the web-based collection system used, issued by the competent authority of the Member State where the data is stored, unless the system provided by the European Commission has been used.

Delivery of statements in physical and digital form

- 1) The delivery will be made only once, after the end of the deadline for the collection of signatures.
- 2) The delivery plan will be communicated in advance by email to the Electoral Census Office, ice.censoelectoral@ine.es
- 3) The delivery of statements on paper will be made at the Sub-Directorate General of the Electoral Census Office, C/ Poeta Joan Maragall 51, 28071, Madrid, unless another distribution by province is agreed upon.
- 4) Statements collected by electronic means should preferably be delivered in a single encrypted and compressed zip file, containing one record for each supporting statement in xml format, with the xsd schema of the Commission's system, oct-export.xsd.

The delivery can be done through an FTP server made available to the Electoral Census Office, e-mail or physical support (pen drive, CD, DVD, etc.).

The usual information encryption is GPG, which can be provided if required. If you wish to use another system, you must provide it together with the instructions for use.

In either case, the communication of the key(s) needed to perform the decryption should be done separately from the delivery of the information.

Recommendation

To shorten the period for certification of valid statements to three months, it is considered highly desirable that a file containing a set of test statements be sent before delivery, following the procedure to be used.