

## **Classifications**

- National Classification of Occupations (NCO 94)
- National Classification of Economic Activities 93 (NCEA 93)
- Classification of level of studies in progress.
- Classification of level of finished studies.
- Classification of countries.
- Classification of benefits.

# Classification of Occupations (NCO-1994)

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## MAJOR GROUP 1

### 1 BUSINESS MANAGEMENT AND MANAGEMENT OF THE PUBLIC ADMINISTRATION

#### 10 EXECUTIVE AND LEGISLATIVE POWER OF THE PUBLIC ADMINISTRATION; MANAGEMENT OF ORGANISATIONS OF INTEREST

Executive and legislative power and General Council of the Judiciary Branch  
Managerial personnel of the Public Administration

Local government:

Mayoralty and city councillor of provincial capitals

Mayoralty and city councillor of other town councils

Management of organisations of interest:

Management of political parties

Management of business organisations, trade unions and other socio-economic organisations

Management of humanitarian organisations and other organisations of interest

#### 11 MANAGEMENT OF COMPANIES WITH 10 OR MORE EMPLOYEES

General management and executive chair

Management of the production department:

Management of the production department in agricultural, hunting, forestry and fishing installations

Management of the production department in industrial, construction, trade and catering and accommodation companies.

Management of the operation department in companies dedicated to transport, storing and communication, intermediation and services for other companies, personal services, cleaning services and other companies not previously classified

Management of specialised areas and departments:

Management of administration and finances departments, labour relations and human resources departments, marketing and sales departments, advertising and public relations departments

Management of other specialised departments not mentioned previously

#### 12 MANAGEMENT OF TRADING COMPANIES WITH LESS THAN 10 EMPLOYEES

Management of wholesale and retail sale trading companies, with less than 10 employees

#### 13 MANAGEMENT OF HOTEL AND CATERING COMPANIES WITH LESS THAN 10 EMPLOYEES

Hotel management

- Guesthouse management
- Management of other accommodation companies
- Management of catering companies
- 14      MANAGEMENT OF OTHER COMPANIES WITH LESS THAN 10 EMPLOYEES**
- Management of farms, fishing and fish farming and forestry facilities
- Management of industrial companies
- Management of construction companies
- Management of transport, storing and communications companies
- Management of companies offering intermediation and services for other companies
- Management of companies offering services, personal services, cleaning and the like
- Management of other companies with less than 10 employees, not included previously
  
- 15      MANAGEMENT OF TRADE COMPANIES WITHOUT WAGE EARNERS**
- Management of wholesale trading companies without employees
- Management of retail sale trading companies without employees
  
- 16      MANAGEMENT OF HOTEL AND CATERING COMPANIES WITHOUT WAGE EARNERS**
- Hotel management
- Guesthouse management
- Management of other accommodation companies
- Management of catering companies
  
- 17      MANAGEMENT OF OTHER COMPANIES WITHOUT WAGE EARNERS**
- Management of farms, fishing and fish farming and forestry facilities
- Management of industrial companies
- Management of construction companies
- Management of transport, storing and communications companies
- Management of companies offering intermediation and services for other companies
- Management of companies offering services, personal services, cleaning and the like
- Management of other companies without wage earners

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## **MAJOR GROUP 2**

### **2 SCIENTIFIC AND INTELLECTUAL TECHNICIANS AND PROFESSIONALS**

#### **20 PROFESSIONS LINKED TO 2ND AND 3RD UNIVERSITY CYCLE DEGREES IN PHYSICAL, CHEMICAL, MATHEMATIC SCIENCES AND IN ENGINEERING AND THE LIKE**

Physicists and astronomer  
Meteorologists  
Chemical  
Geologists and geophysicists  
Mathematicians, statisticians and the like  
Advanced computer professionals:  
    Systems analysts and the like  
    Other advanced computer professionals  
Architects, town planners and engineers in charge of traffic planning  
Higher engineers:  
    Civil engineers (construction and public works)  
    Engineers specialising in electricity  
    Engineers specialising in electronics and telecommunications  
    Engineers specialising in mechanics and structures  
    Chemical engineers  
    Mining engineer  
    Engineers specialising in metallurgy and the like  
    Cartographer and surveyors  
    Other higher engineers (except agriculturists)

#### **21 PROFESSIONS ASSOCIATED WITH 2ND AND 3RD CYCLE UNIVERSITY DEGREES IN NATURAL AND HEALTH SCIENCES**

Professionals working with natural sciences:  
    Biologists, botanists, zoologists and the like  
    Pathologists, pharmacologists and the like  
    Agriculturists and the like  
Doctors and odontologists  
Vets  
Pharmacists  
Other advanced level health professionals

#### **22 PROFESSIONS ASSOCIATED WITH 2ND AND 3RD CYCLE UNIVERSITY DEGREES IN TEACHING**

Lecturers and teachers from other higher education centres  
Secondary education teachers  
Other professionals working in the education field  
    Specialists dedicated to didactic and pedagogical methods  
    Education inspectors  
    Other professionals working in the education field

**23 LAW PROFESSIONALS**

Lawyers and attorneys  
Judges and magistrates  
Other law professionals:  
Notaries  
Registrars  
Clerks  
Other law professionals

**24 PROFESSIONALS WORKING IN COMPANY ORGANISATION, SOCIAL AND HUMAN SCIENCES, WRITERS, ARTISTS AND IN OTHER PROFESSIONS LINKED TO 2ND AND 3RD CYCLE UNIVERSITY DEGREES AND THE LIKE**

Professionals working in the field of the organisation and administration of companies:  
Accounting professionals  
Human resources professionals  
Advertising and public relations professionals  
Other professionals working in the field of the organisation and administration of companies  
Economists  
Sociologists, anthropologists and the like  
Philosophers, historians and professionals working in political sciences  
Philologists, interpreters and translators  
Psychologists

**25 WRITERS, ARTISTS AND OTHER PROFESSIONS ASSOCIATED TO 2ND AND 3RD CYCLE UNIVERSITY DEGREES AND THE LIKE**

Writers, journalists  
Sculptors, painters  
Composers, musicians and singers  
Choreographers and dancers  
Film, radio, television and theatre actors and directors and the like  
Archivist and museum curators  
Librarians, documentalists and the like  
Other professionals in the Public Administration who cannot be classified in the previous sections (Spanish Civil Guard Officers and Police Force Superintendents)

**26 PROFESSIONS ASSOCIATED WITH A 1ST CYCLE UNIVERSITY DEGREE IN PHYSICAL, CHEMICAL, MATHEMATICAL, ENGINEERING AND RELATED SCIENCES**

Professionals in physical sciences  
Professionals in meteorology  
Professionals in chemical sciences  
Professionals in geological sciences  
Professionals in mathematical sciences  
Professionals in statistics and the like

Intermediate computer professionals:

Intermediate application analysts and computer programmers

Other intermediate computer professionals

Technical architects

Technical engineers:

Technical engineers specialising in public works

Technical engineers specialising in electricity

Technical engineers specialising in electronics and communications

Technical engineers specialising in mechanics and structures

Technical chemical engineers

Technical mining and metallurgy engineers

Technical cartography and topography engineers

Other technical engineers (except agriculturists and forestry engineers)

**27      PROFESSIONS ASSOCIATED WITH A 1ST CYCLE UNIVERSITY DEGREE IN  
NATURAL AND HEALTH SCIENCES, EXCEPT IN OPTICS, PHYSIOTHERAPY  
AND RELATED SCIENCES**

Professionals associated to a 1st cycle university degree in natural sciences:

Professionals in biology sciences and the like

Technical agriculturists, forestry engineers and the like

Nurses

**28      PROFESSIONS ASSOCIATED WITH A 1ST CYCLE UNIVERSITY DEGREE IN  
TEACHING**

Primary and nursery education teachers

Special education teachers

Vocational training technical teaching body

Plastic arts and design workshop teacher

Other vocational training technical teaching body

**29      OTHER PROFESSIONS ASSOCIATED TO A 1ST CYCLE UNIVERSITY DEGREE**

Diploma students in accounting and labour officer studies and business studies,  
and tourist activities technicians

Archive and library assistants and the like

Diploma students in social work:

Diploma students in social education

Equal opportunities agents and other diploma students in social work

Priests of different religions

Other professionals of the Public Administration who have not been classified  
previously

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## **MAJOR GROUP 3**

### **3 TECHNICIANS AND SUPPORT PROFESSIONALS**

#### **30 PHYSICAL SCIENCES, CHEMISTRY AND ENGINEERING TECHNICIANS**

Draughtsmen and technical designers  
Technicians in physical sciences, chemistry, and engineering:  
    Technicians in physical sciences and chemistry  
    Technicians in civil engineering  
    Technicians in electricity  
    Technical engineers specialising in electronics and communications  
    Technicians in mechanics  
    Technicians in industrial chemistry  
    Technicians in metallurgy and mining  
    Other technicians in physical sciences, chemistry and engineering  
Professional computer technicians:  
    Computer applications programmers and IT equipment controllers  
    Industrial robot controllers  
Operators of optical and electronic equipment:  
    Photographers and operators of sound and image recording equipment  
    Operators of radio and television and telecommunications equipment  
    Operators of diagnosis and medical treatment equipment  
    Other operators of optical and electronic equipment  
Maritime navigation professionals:  
    Official engineers  
    Captains and deck officers  
Aeronautical navigation professionals:  
    Aviation pilots and similar professionals  
    Air traffic controllers  
    Technicians in aeronautic safety  
Technicians in edification, occupational safety and quality control:  
    Technicians in edification, and fire research and prevention  
    Occupational safety technicians  
    Quality control technicians

#### **31 NATURAL SCIENCES AND HEALTH TECHNICIANS**

Natural sciences technicians and similar assistant professionals:  
    Technicians in biology sciences  
    Agronomist, zoology and forestry technicians  
    Agricultural and forestry advisors  
Health technicians:  
    Health laboratory technicians  
    Veterinary assistants  
    Hygienist  
    Odontology assistants  
    Pharmacists assistants

Other health technicians, including traditional medicine technicians  
Other health technicians not included in the previous sections:

- Diet and nutrition professionals
- Opticians and optometrists
- Physiotherapists
- Occupational therapists
- Speech therapists
- Chiropodists

**32      TECHNICIANS IN CHILD EDUCATION, FLIGHT INSTRUCTORS, VEHICLE NAVIGATION AND DRIVING**

Technicians in child education and special education  
Flight instructors, vehicle navigation and driving

**33      FINANCIAL AND COMMERCIAL TRANSACTIONS SUPPORT PROFESSIONALS**

Financial transactions and certain commercial transactions support professionals:

- Stock exchange and finances intermediaries
- Insurance brokers
- Real estate agents
- Travel agents
- Assessors and auctioneers
- Purchase agents
- Other financial transactions support professionals
- Trade representatives and sales technicians

**34      ADMINISTRATIVE MANAGEMENT SUPPORT PROFESSIONALS**

Administrative management support professionals, performing general administrative tasks:

- Administrative clerks and the like
- Legal services support professionals and similar services
- Bookkeepers
- Statistical services support professionals and similar services

Administrative professionals working in customs, taxes and the like who work performing tasks typical of the Public Administration:

- Customs and border agents
- Public Administration of taxes support professionals
- Public Administration of social services support professionals
- Public Administration of licence issuing services support professionals
- Other support professionals for the Public Administration performing inspection and control tasks and the like



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**OTHER TECHNICIANS AND SUPPORT PROFESSIONALS**

Consignees and agents for hiring manpower:

Consignees

Customs officers

Agents or intermediaries for hiring manpower (except show representatives)

Artists representatives, sales agents for advertising spaces and the like

Police inspectors and detectives

Social welfare support professionals:

Social educators

Community social directors

Equal opportunities agents and other social promotion support professionals

Professionals in the art, show business and sports world:

Decorators

Radio, television and other presenters

Musicians, singers and dancers in cabarets and the like

Clowns, prestidigitators, acrobats and the like

Sportspersons and the like

Bullfighting professionals

Secular religious assistants

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**MAJOR GROUP 4**

**4 ADMINISTRATIVE EMPLOYEES**

**40 ACCOUNTING, FINANCE SERVICES EMPLOYEES, AND PRODUCTION AND TRANSPORT SUPPORT SERVICES EMPLOYEES**

Accounting and financial assistants:

Accounting and wage and salary calculation employees

Statistical, financial and bank services employees

Employees dedicated to recording goods, production and transport support services

Employees dedicated to controlling stocks or inventories

Production services office employees

Transports services office employees

**41 LIBRARY, MAIL SERVICES AND RELATED EMPLOYEES**

Library, mail services and related employees:

Libraries and archives employees

Mail services employees (except window employees)

Survey agents

Data encoders

Proofreaders and the like

**42 OFFICE MACHINE OPERATORS**

Stenographers and typists

Data recorders

**43 ASSISTANT CLERKS (WITHOUT CUSTOMER SERVICE TASKS NOT CLASSIFIED PREVIOUSLY)**

Assistant clerks (without customer service tasks not classified previously)

**44 ASSISTANT CLERKS (WITH CUSTOMER SERVICE TASKS NOT CLASSIFIED PREVIOUSLY)**

Assistant clerks (with customer service tasks not classified previously)

**45 EMPLOYEES IN DIRECT CONTACT WITH THE PUBLIC IN TRAVEL AGENCIES, RECEPTIONISTS, TELEPHONE OPERATORS**

Employees in information and reception services, travel agency employees and telephone operators in offices and establishments other than offices:

Employees in information and reception services in offices

Employees in travel agencies, receptionists in establishments other than offices and telephone operators

**46 CASHIERS, TELLERS AND OTHER SIMILAR PERSONNEL IN DIRECT CONTACT WITH THE PUBLIC**

Cashiers, tellers and other similar personnel in direct contact with the public:

Cashiers, tellers (except banks and postal service)

Employees at banks and postal service windows

Croupiers and other employees at game and betting venues

Employees at pawn and loan shops

Debt collectors and the like

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**MAJOR GROUP**

**5 CATERING, PERSONAL AND PROTECTION SERVICES EMPLOYEES AND VENDORS IN BUSINESS ESTABLISHMENTS**

**50 CATERING SERVICES WORKERS**

Catering services workers:

Cooks and other food preparers

Waiters, barmen and the like

Chefs, waiters and the like

**51 PERSONAL SERVICES WORKERS**

Nurses and the like:

Hospital nurses

Primary assistance nurses

Domestic workers

Employees hired to look after other persons and the like (nurses)

Employees hired for childcare

Other employees hired to look after other persons and the like

Hairdressers, beautician specialists and similar workers

Employees who assist travellers and the like

Air or boat crew (hostesses and waiters)

Ticket inspectors, sleeper car controllers and transports fare collectors

Guides and ground staff

Butlers, clerks and the like

Other personal services employees

Other camera assistants and the like

Funeral parlour employees and embalmers

Other personal services workers

**52 PROTECTION AND SECURITY SERVICE WORKERS**

Police

Civil Guard

Members of other State security forces

Autonomic Police

Municipal Police

Fire brigade

Prison official

Security guard and private security personnel

Lifeguard

Other protection and security service workers

**53 RETAIL WORKERS AND THE LIKE**

Fashion, art and advertising models

Section manager in a store or the like

Shop assistants and demonstrators in shops, stores, kiosks and street markets

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**MAJOR GROUP 6**

**6 SKILLED AGRICULTURAL AND FISHERY WORKERS**

**60 SKILLED AGRICULTURAL WORKERS**

Skilled freelance and hired agricultural workers

**61 SKILLED LIVESTOCK WORKERS**

Skilled freelance and hired livestock workers:

Skilled freelance and hired workers employed at farms, including producers of pets and domestic animals with valuable fur

Skilled freelance and hired workers employed at poultry farms

Other freelance and hired workers employed at farms

**62 SKILLED WORKERS EMPLOYED IN OTHER AGRICULTURAL ACTIVITIES**

Skilled freelance and hired workers employed at agricultural and livestock farms

Skilled freelance and hired workers employed at forestry facilities and the like:

Lumberjacks, saw operators and other forest employees

Charcoal merchants and the like

**63 FISHERMEN AND SKILLED FISH FARM WORKERS**

Skilled freelance and hired workers at fish farms:

Skilled freelance and hired workers employed breeding aquatic species

Freelance or hired fishermen in freshwater and coastal waters

Freelance or hired deep-sea fishermen

Freelance or hired hunter

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**MAJOR GROUP 7**

**7 CRAFTSPERSONS AND EMPLOYEES QUALIFIED FOR THE MANUFACTURING, CONSTRUCTION, AND MINING INDUSTRIES, EXCEPT INSTALLATION AND MACHINERY OPERATORS; SKILLED EXTRACTIVE INDUSTRY WORKERS, METALLURGY, CONSTRUCTION, MACHINERY AND RELATED TRADES WORKERS; SKILLED WORKERS FROM THE GRAPHIC ARTS, TEXTILE AND TAILORING, PREPARATION OF FOOD, CABINETMAKERS, CRAFTSPERSONS AND OTHER SIMILAR INDUSTRIES**

**70 WORK SITE MANAGERS AND FOREMEN**

Skilled construction workers:

Foremen and team managers in structural construction works

Foremen and building finishing managers

Managers of painters, wallpaper fitters and the like

**71 WORKERS AT STRUCTURAL CONSTRUCTION WORKS AND THE LIKE**

Builders and masonry workers

Reinforced concrete workers, reinforced concrete layers and the like

Carpenter (except metal structure carpenters)

Other workers at structural construction works

**72 WORKERS DEDICATED TO FINISHING CONSTRUCTIONS AND THE LIKE (PAINTERS AND RELATED WORKERS)**

Plasterers, casters and stuccoists

Plumbers and pipe fitters

Construction electricians and the like

Painters, varnishers, wall paper fitters and similar

Building facade cleaning personnel and chimney sweeps

Roofers

Parquet flooring, flooring fitters and the like

Thermal and acoustic insulation fitters

Glaziers

Other workers dedicated to finishing constructions

**73 METALLURGY AND MECHANICAL WORKSHOP FOREMEN**

Metallurgy and mechanical workshop foremen:

Moulders, floor fitters, metallic structure fitters foremen and the like

Motor vehicle shop bosses

Agricultural and industrial machine and airplane engines shop bosses

Mechanical team and electrical and electronic equipment fitters managers

**74 EXTRACTIVE INDUSTRY WORKERS**

Skilled extractive industry workers:

Mining foremen  
Miners, stonemasons, blasters, saw operators, engravers and woodcutters

**75 WELDERS, AUTO BODY WORKERS, METAL STRUCTURE FITTERS, BLACKSMITHS, TOOL MANUFACTURERS**

Moulders, welders, auto body workers, metal structure fitters and the like:

Moulders and breakers  
Welders and oxycutters  
Auto body workers and boilermakers  
Metal structure fitters  
Fitters and cable connectors  
Divers

Blacksmiths, tool manufacturers and the like:

Blacksmiths and forgers  
Tool manufacturers, mechanics, fitters, modellers, die-stampers and the like  
Adjuster operators of machine tools  
Metal polishers and tool grinders

**76 MECHANICS AND ADJUSTERS FOR ELECTRIC AND ELECTRONIC MACHINERY AND EQUIPMENT**

Mechanics and machinery adjusters:

Mechanics and adjusters of motor vehicles  
Mechanics and adjusters of airplane engines  
Mechanics and adjusters of agricultural and industrial machinery  
Mechanics and adjusters of machinery, electrical and electronic equipment  
Mechanics and repairers of electric equipment  
Mechanics and repairers of electronic equipment  
Installers and repairers of telephonic and telegraphic equipment  
Installers and repairers of electric lines

**77 METAL PRECISION MECHANICS, GRAPHIC ARTS WORKERS, POTTERS, GLAZERS AND WOOD, TEXTILE AND LEATHER CRAFTSMEN**

Metal precision mechanics and workers using similar materials:

Clock and mechanical precision instrument makers  
Musical instrument manufacturers and tuners  
Jewellers, goldsmiths and silversmiths

Graphic arts workers and the like:

Typesetter, monotypists and the like  
Stereotypers and galvanists  
Punchcutters and the like  
Photographic laboratory workers and the like  
Bookbinders and the like  
Silk screen printers, plate and textile stampers

Ceramists, glaziers and the like:

Ceramics workers, potters and the like  
Glass blowers, modellers, laminators, cutters and polishers  
Glass engravers  
Painters decorators using glass, ceramics and other materials

Craftspersons working with wood, textile, leather and similar materials:

Craftspersons working with wood and similar materials

Craftspersons working with textile, leather and similar materials

**78 FOOD, BEVERAGE AND TOBACCO INDUSTRY WORKERS**

Food, beverage and tobacco industry workers:

Slaughtermen and workers in meat and fish industries

Bakers, patissier and confectioners

Workers in milk processing and dairy product elaboration; ice cream vendors

Tinned fruit and vegetables workers

Food and beverage tasters and classifiers

Preparers and producers of tobacco and products thereof

**79 CARPENTERS, CABINETMAKERS, WORKERS IN THE TEXTILE INDUSTRY, TAILORING, LEATHER, FOOTWEAR AND RELATED TRADES**

Workers working with wood and the like:

Wood processors

Wood carving machine adjusters

Basket makers, brush makers and similar workers

Cabinetmakers and similar workers

Workers in the textile industry, tailoring and the like:

Fibre preparers

Weavers working with traditional looms or knitted fabrics and the like

Tailors, couturiers and hatters

Furriers and similar workers

Pattern designers and fabric, leather and fur cutters

Hand seamstresses, embroiderers and the like

Upholsterers, mattress makers and the like

Workers in the leather, fur and footwear industry:

Tanners and fur and leather preparers

Shoemakers and the like



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## **MAJOR GROUP 8**

### **8 OPERATORS AND FITTERS OF FIXED INDUSTRIAL INSTALLATIONS AND MACHINERY AND DRIVERS AND OPERATORS OF MOVABLE MACHINERY**

#### **80 TEAM MANAGERS AND THOSE IN CHARGE IN FIXED INDUSTRIAL INSTALLATIONS**

Mining facilities managers  
Metal processing facilities managers  
Glassworks, ceramics and similar materials workshop managers  
Wood workshop managers and paper manufacturing team managers  
Chemical treatment facilities managers  
Managers of energy production facilities and the like  
Industrial robot operators team managers

#### **81 FIXED INDUSTRIAL INSTALLATION OPERATORS AND THE LIKE**

Ore extraction and exploitation facilities operators:  
Mining facilities operators  
Ore and rock preparation facilities operators  
Drill operators and similar workers  
Metal obtaining and transformation facilities operators:  
Operators of furnaces for ores and primary fusion of metals  
Operators of furnaces for second fusion, metal casting and moulding machines; Rolling mill operators  
Operators at metal thermal processing facilities  
Operators of metal stretching and drawing machines  
Operators at facilities for obtaining, transforming and manipulating glass and ceramics and the like:  
Operators of glassworks and ceramics furnaces and the like  
Other operators at glassworks ceramics facilities  
Operators at facilities for wood working and paper manufacturing:  
Saw mills, plywood machines and at similar facilities for wood processing  
Operators at wood pulp manufacturing facilities  
Operators at paper manufacturing facilities  
Industrial chemical plant operators:  
Operators of machines for breaking, crushing and combining chemical substances  
Operators at thermal chemical treatment facilities  
Operators at filtering and separating chemical substances facilities  
Operators of distilling and chemical reaction equipment (except treatment of oil and natural gas)  
Operators at crude petroleum and natural gas refineries  
Other operators at chemical product processing facilities  
Operators at energy production plants and the like:  
Operators at electrical energy production plants  
Operators of boilers and steam machines

Operators at incinerators, water treatment facilities and operators at other similar plants

Industrial robot operators

## **82 FIXED MACHINERY OPERATOR FOREMAN**

Metal working machine operator foreman

Chemical product manufacture operators foreman

Rubber and plastic product manufacture operators foreman

Wooden product manufacture operators foreman

Printing, binding and manufacture of paper products foremen

Textile products and leather and fur articles machines operators foreman

Food, beverage and tobacco manufacturing machines operators foreman

Fitters foreman

## **83 FIXED MACHINERY OPERATORS**

Operators or machines to work metals and other ore products:

Operators of machine tools

Operators of machinery to manufacture products derived from non-metal ores

Operators of machinery to manufacture chemical products

Operators of machinery to manufacture pharmaceutical and cosmetic products

Operators of machinery to manufacture ammunition and explosives

Operators of machinery to polish, galvanise and cover metals

Operators of machinery to manufacture photographic accessories

Other operators of machinery to manufacture chemical products

Operators of machinery to manufacture rubber and plastic products:

Operators of machinery to manufacture rubber products

Operators of machinery to manufacture plastic products

Operators of machinery to manufacture wood products

Operators of machinery for printing, binding and manufacturing paper and cardboard products

Operators of printing machines

Operators of binding machines

Operators of machinery to manufacture paper and cardboard products

Operators of machines to manufacture textile products and fur and leather articles:

Operators of machinery for preparing fibres, threading and winding

Operators of textile mills and other weaving machines

Operators of sewing and embroidering machines

Operators of machines for whitening, dyeing, cleaning and tinting

Operators of machines for treating leather and fur

Operators of machines for manufacturing footwear

Other operators of machines for manufacturing textile products and leather and fur articles

Operators of machines for producing foodstuffs, beverages and tobacco:

Operators of machines for manufacturing products derived from meat, fish

and seafood

Operators of machines for processing milk and producing dairy and ice-cream products

Operators of machines for grinding cereals and spices

Operators of machines for producing bakery, confectionery, chocolate and cereal-based products

Operators of machines for producing products derived of fruits, vegetables and dried fruits

Operators of machines for refining and producing sugar

Operators of machines for producing tea, coffee and cocoa

Operators of machines for producing alcoholic and non-alcoholic beverages, except fruit juices

Operators of machines for producing tobacco products

#### **84 FIXED MACHINERY FITTERS AND ASSEMBLERS**

Fitters and assemblers:

Mechanical machinery fitters

Electrical machinery fitters

Electronic equipment fitters

Assemblers of metallic, rubber and plastic products

Assemblers-fitters of wood products and the like

Fitters of cardboard products, textiles and similar materials

Assemblers-fitters of mix products

Other fitters and assemblers

#### **85 LOCOMOTIVE MACHINIST, OPERATORS OF AGRICULTURAL MACHINERY AND MOBILE HEAVY EQUIPMENT, AND SEAMEN**

Locomotive machinists

Rail shunting agents

Foreman of operators of machinery for moving land and materials

Operators of mobile agricultural machinery

Drivers of machinery for moving land and similar equipment

Operators of cranes, hoist lorries and similar machinery for moving materials

Operators of forklift trucks

On-deck seamen and similar

#### **86 DRIVERS OF VEHICLES FOR URBAN OR ROAD TRANSPORT**

Taxi drivers and drivers of automobiles and vans

Bus drivers

Lorry drivers

Motorcycle and moped drivers

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**MAJOR GROUP 9**

**9 UNSKILLED WORKERS**

**90 UNSKILLED RETAIL WORKERS**

Travelling sales persons and similar:

Travelling sales persons

Home delivery and telephone salespersons

**91 DOMESTIC EMPLOYEES AND OTHER INDOOR CLEANING PERSONNEL**

Domestic staff

Cleaning personnel at offices, hotels and other similar workers:

Cleaning personnel at offices, hotels (maids) and other similar establishments

Personnel paid to do the laundry, iron and perform similar tasks

**92 CONCIERGES, WINDOW CLEANERS AND SECURITY GUARDS**

Concierges

Window cleaners, car cleaners and the like

Security guards, guards and the like

**93 OTHER UNSKILLED WORKERS IN OTHER SERVICES**

Shoe shiners and other street trade workers

Porters

Baggage handlers and the like

Meter readers (water..) and collectors of money from vending machines

Rubbish collectors

Street cleaners and the like

**94 AGRICULTURAL AND LIVESTOCK AND FISHING LABOURERS**

Agricultural labourers

Cattle labourers

Agricultural and livestock labourers

Forestry labourers

Fishing and fish farming labourers

**95 MINING LABOURERS**

Mining labourers

**96 CONSTRUCTION LABOURERS**

Labourers working in public construction and road maintenance, at dams and similar constructions

Construction labourers

**97 MANUFACTURING INDUSTRY LABOURERS**

Manufacturing labourers

**98 TRANSPORT LABOURERS AND FREIGHT HANDLERS**

Transport labourers and freight handlers

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**MAIN GROUP 0**

**0**    **Armed forces**

**00**    **ARMED FORCES**

Advanced scale

Intermediate scale

Basic scale

# National Classification of Economic Activities (NCEA 93)

Data is presented with a two digit code.

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## SECTION A: Agriculture, livestock, hunting and forestry

- 01 **Agriculture, livestock, hunting and related service activities:** also includes hunting resettlement
- 02 **Silviculture, forestry operation and activities of the services related to them**

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## SECTION B: Fishing

- 05 **Fishing, aquaculture and service activities incidental to the same**

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## SECTION C: Extractive industries

- 10 **Extraction and agglomeration of coal, lignite and peat**
- 11 **Extraction of crude petroleum and natural gas; service activities incidental to oil and gas extraction, excluding surveying:** includes extraction of sand and bituminous schists
- 12 **Mining of uranium and thorium ores**
- 13 **Extraction of metal ores:** ferrous and non-ferrous, except uranium and thorium
- 14 **Extraction of non-metallic and non-energetic ores:** stone for construction, limestone, plaster, chalk, slate, sand, clay, gravel, kaolin and ores for fertilisers and chemical products; production of salt

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## SECTION D: Manufacturing industry

- 15 **Manufacture of food products and beverages:** slaughter of cattle, preparation and preservation of meat, fowl, fish; manufacture of fruit and vegetable juices; manufacture of meat products, lards and vegetable and animal oil, refined and unrefined; preparation of milk and production of cheese and butter, bread and pastry; sugar, cocoa, chocolate and sweets industry; preparation of ice-creams, tea, coffee, spices, seasoning and alcoholic and non-alcoholic beverages and; manufacture of prepared animal feeds
- 16 **Tobacco industry**
- 17 **Textile industry:** preparation and spinning of textile fibres; textile weaving and finishing; manufacture of tailored textile articles, except clothing garments; manufacture of carpets, mats, ropes, nets, knitted textile and crocheted fabrics...)
- 18 **Clothing and fur industry:** tailoring of leather clothes, work clothes and other outer and underwear and accessories; preparation and dyeing of furs for furriers and manufacture of furriery articles

- 19 Preparation, tanning and dressing of leather; manufacture of leather goods and luggage articles:** saddlery, harness and footwear
- 20 Wood and cork industry, except furniture; basket making and wickerwork:** saw milling and planning of wood; manufacture of panels, boards, wooden structures, carpentry pieces and cabinet making for construction, wooden containers and packing and cork, basketry and esparto
- 21 Paper industry:** manufacture of paper pulp, paper and cardboard, articles and packaging made of paper and cardboard and for domestic and health use; stationery and decoration paper
- 22 Publishing, graphic arts and reproduction of recorded supports:** publishing of books, leaflets and music scores, daily newspapers, magazines and recorded sound supports; printing of diaries, binding and finishing; reproduction and typesetting; reproduction of recorded sound, video and computer supports
- 23 Manufacture of coke, refinement of petroleum and treatment of nuclear fuels**
- 24 Chemical industry:** organic and inorganic (industrial gases, dyes and pigments), fertilisers and nitrogenous compounds, primary plastic materials, synthetic rubber,...; manufacture of pesticides and other agro-chemical products; of paint, varnish and printing ink and putty; manufacture of pharmaceutical and products preparations; of soap, detergents, and perfumes and cosmetic products; manufacture of explosives, glues and gelatines, essential oils, blank photographic material and blank recording supports; manufacture of man-made and synthetic fibres
- 25 Manufacture of rubber and plastic products:** manufacture, reconstruction and retreading of pneumatic tyres; manufacture of rubber inner tubes and plates, sheets, tubes and profiles made of plastic, as well as plastic packing items and plastic products for construction
- 26 Manufacture of other non-metallic ore products:** manufacture of glass and glass products; manufacture of refractory and non-refractory ceramic products except those for construction; Manufacture of ceramic tiles and flags; manufacture of bricks, tiles and construction products, in baked clay; manufacture of cement, lime and plaster and products thereof; stone industry (cut, worked and finished)
- 27 Metallurgy:** ECSC iron and steel industry; manufacture of iron and steel tubes; primary transformation of iron and steel; production of precious metals and other non-ferrous metals (aluminium, lead, zinc, tin, copper,...); casting of metals
- 28 Manufacture of metal products, except machinery and equipment:** manufacture of metal products for construction (of metallic structures, carpentry and metallic cabinet making); manufacture of cisterns, deposits and containers made of metal, radiators and boilers for central heating; manufacture of steam generators; forging, stamping, cupping and rolling of metals; powder metallurgy; treatment and coating of metals, general mechanical engineering; manufacture of tools, general hardware and cutlery articles; manufacture of steel cans and barrels, light metal packaging, wire products; manufacture of screws and springs



- 29 Machinery and mechanical equipment construction industry:** manufacture of engines and turbines (except those used in aircraft, motor vehicles and mopeds), pumps and compressors, valves and taps, furnaces and burners; manufacture of agricultural and forestry machinery; manufacture of machinery for industry; manufacture of weapons and ammunition, electrical appliances and non-electrical household appliances
- 30 Manufacture of office machines and IT equipment**
- 31 Manufacture of electrical machinery and material:** manufacture of electric engines, transformers and generators, electric distribution and control devices, insulated cables and threads, accumulators and electric batteries, electric lamps and lighting equipment
- 32 Manufacture of electronic material; manufacture of radio, television and communications apparatus:** manufacture of valves, electronic tubes, broadcasting and television transmitters and receivers, radiotelephony and radiotelegraphy devices and sound and image reproduction and recording equipment
- 33 Manufacture of medical-surgical, precision and optical equipment and instruments, and clocks and watches:** orthopaedic devices; manufacture of instruments and appliances for measuring, checking, testing, navigating,...; manufacture of optical instruments and photographic equipment; manufacture of watches and clocks
- 34 Manufacture of motor vehicles, trailers and semi-trailers:** also includes non-electric parts, pieces and accessories of said vehicles
- 35 Manufacture of other transport material:** building and repairing of ships and boats; reconditioning of railway and tramway material and similar; manufacture of aircraft and spacecraft; manufacture of motorcycles, bicycles and vehicles for invalids
- 36 Manufacture of furniture; other manufacturing industries:** also includes the manufacture of mattresses; jewellery, goldsmithing, silversmithing and similar articles; manufacture of musical instruments, sport articles, games and toys, imitation jewellery, brooms, brooches and brushes
- 37 Recycling:** of metal and non-metal scrap and waste

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**SECTION E: Production and distribution of electrical energy, gas and water supply**

- 40 Production and distribution of electrical energy, gas, steam and hot water**
- 41 Collection, purification and distribution of water**

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**SECTION F: Construction**

- 45 Construction:** repair of works; construction of entire buildings or part of them; civil engineering; installation and finishing of buildings and works (electricity, plumbing installation, thermal insulation, carpentry, painting and glazing); renting of construction or demolition equipment with operator

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**SECTION G: Commerce; repair of motor vehicles, motorcycles and mopeds and personal and domestic use articles**

- 50 Sale, maintenance and repair of motor vehicles, motorcycles and mopeds; retail sale of fuel for motor vehicles**
- 51 Wholesale commerce and commerce intermediaries, except of motor vehicles and motorcycles:** also includes the repair of footwear, electrical appliances, watches and clocks and jewellery and other small repairs
- 52 Retail trade except trade of motor vehicles motorcycles and mopeds; repair of personal effects and household equipment:** also includes the repair of footwear, electrical appliances, watches and clocks and jewellery and other small repairs

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**SECTION H: Accommodation and catering**

- 55 Catering:** includes hotels, motels, hostels, campsites, restaurants, bars, canteens, catering...

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**SECTION I: Transport, storage and communications**

- 60 Land transport; transport of pipes:** includes transport by rail, taxi, transport of passengers and goods by road
- 61 Maritime, cabotage and in-land waterway transport**
- 62 Air and space transport**
- 63 Activities annexed to transport; travel agencies activities:** includes handling, deposit and storage of goods and activities related to tourism like travel agencies and tourism operators
- 64 Post and communications**

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**SECTION J: Financial intermediation**

- 65 Financial intermediation, except insurance and pension funds:** includes Central Bank and other types of monetary intermediation; financial leasing and other types of loans
- 66 Insurance and pension plans, except compulsory Social Security**
- 67 Activities auxiliary to financial intermediation:** administration of financial markets and stock market activities; activities auxiliary to insurance and pension funds

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**SECTION K: Real estate and rental activities; business services**

- 70 Real estate activities:** real estate promotion and selling and renting real estate (freelancing); real estate property agents, management and administration real estate property
- 71 Renting of machinery and equipment without operator and of personal and household goods**

**72 Computer activities:** computer equipment consultant, computer applications and provision of computer programmes; data processing and database activities; maintenance and repair of office, accounting and computing equipment

**73 Research and development:** on natural and technical and social sciences and humanities

**73 Other business activities:** legal, accounting, bookkeeping and auditing activities, fiscal consultancy, market research and public opinion surveys; consultation and advice on business management; management of holding companies; architecture and engineering technical services; technical trials and analysis; advertising; labour recruitment and provision of personnel; investigation and security services; activities concerning building cleaning, photography, packing, secretarial activities and translation,...

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#### **Section L: Public administration, Defence and compulsory Social Security**

##### **75 Public administration, Defence and compulsory Social Security**

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#### **Section M: Education**

**80 Education:** primary, secondary and higher education: also including driving schools, adult education and other types of education n.e.c.

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#### **SECTION N: Health and veterinary activities; social services**

**85 Health and veterinary activities; social services:** includes medical, hospital, dentistry and veterinary activities and social work with or without accommodation

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#### **SECTION O: Other social activities and services provided to the community; personal services**

##### **90 Public health activities**

**91 Associated activities:** activities of business, employers' and professional organizations; trade union activities, religious and political organisations

**92 Recreational, cultural and sporting activities:** screening, production and distribution of film and video; radio and television activities; management of theatres, music venues and others; literary artistic creation and performance ; fairs and fun fairs; news agency activities, archives, libraries, museums, botanical gardens, zoos and national parks; sporting activities; activities linked to games and betting

**93 Various personal services activities:** washing, dry cleaning and dying of leather and cloth garments; hairdressing and other beauty treatments; physical fitness activities; funeral parlours and related activities

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#### **SECTION P: Households that employ domestic personnel**

##### **95 Households that employ domestic personnel**

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**SECTION Q: Extraterritorial institutions**

**99 Extraterritorial institutions**

# Classification of level of studies in progress

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## B Primary education

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### 11 PRIMARY EDUCATION

First stage of the obligatory schooling. Includes six academic years, from ages six to twelve.

*This group includes the following programmes:*

- Primary education (OLGOES)
- Basic Obligatory Education (Special Education)

*This group does not cover the following programmes:*

- Adult education programmes (codes 12 and 23)
- 

### 12 INITIAL EDUCATION FOR ADULTS

Comprises programmes aimed at achieving literacy and consolidating adults' basic knowledge.

*This group includes the following programmes:*

- Literacy programmes
- Knowledge consolidation programmes and basic instrumental techniques
- Programmes designed to teach migrants Spanish

*This group does not cover the following programmes:*

- Adult education programmes designed to obtain degrees that prove the completion of obligatory schooling (code 23)
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### 13 INTERMEDIATE LEVEL MUSIC AND DANCE EDUCATION

Comprises: elemental level music and dance education. These programmes last four years. Educational administrations are responsible for establishing the criteria to access this type of education, especially the ideal age, which usually coincides with the beginning of the second cycle of Primary education. After these courses are completed, students receive the corresponding certificate.

*This group includes the following programmes:*

- Elementary level music studies
- Elementary level dance studies

*This group does not cover the following programmes:*

- Intermediate music and dance studies (code 34)
- Advanced level music and dance (code 55)
- Music and dance studies that do not lead to an official certificate (code 92)

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## **C Programmes for training and labour integration that do not require first stage Secondary education academic qualifications**

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### 21 PROGRAMMES FOR TRAINING AND LABOUR INTEGRATION THAT DO NOT REQUIRE FIRST STAGE SECONDARY EDUCATION ACADEMIC QUALIFICATIONS

*This group includes the following OVT programmes:*

- The programmes comprised in the TPI Plan (training and professional integration) designed specifically for unemployed persons, that do not require specific academic training, or require Primary Education and whose responsibility corresponds to the Central, Autonomous or Local Administration
- Educational workshops, Trade Schools and Employment Workshops that do not require specific academic qualifications or require Primary Education

*This group includes the following programmes:*

- Workshops (adult education)
- Training programmes for the transition to adult life (programmes destined for students with special educational needs schooled at Special Education centres, who are 16 years old and have undertaken Basic Obligatory Education)
- Social Guarantee Programmes lasting under one year (ensemble of programmes that share the characteristic of being designed for youths who have completed their obligatory education without achieving the Secondary Education Degree and that aim to provide basic and professional training that will allow them to enter the active life or continue their training via other education)
- Other training programmes that are answerable to the Administration and do not require qualifications or require a qualification that is lower than first stage Secondary Education

*This group does not cover the following programmes:*

- Training programmes promoted by companies (Code 91)
- Training programmes taught in academies or the like, which do not require specific academic qualifications and are not controlled by an educational administration (code 92)
- Programmes considered to have a leisure and cultural basis (code 93)

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## **D First stage of secondary education**

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### 22 OBLIGATORY SECONDARY EDUCATION

Students access this stage after completing their Primary Education. This group composes the Obligatory Secondary Education, that completes basic education. This currently comprises four academic years, for students aged between twelve and sixteen years old, and is organised into two cycles composed by two academic years.

*This group includes the following programmes:*

- Obligatory Secondary Education (OSE)

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### 23 SECONDARY EDUCATION FOR ADULTS

Comprises programmes aimed at persons over 18 years old leading to the qualification recognising the completion of the first stage of Secondary Education (School Graduate, Graduated from Secondary Education). Contents are grouped into four areas of knowledge adapted to the needs and interests of the adult population, which can be structured in modules and last two years, although they can be extended or reduced considering the initial assessment of the student.

*This group includes the following programmes:*

- Secondary Education programmes for adults

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## **E Programmes for training and labour integration that require first stage Secondary education academic qualifications**

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### 31 PROGRAMMES FOR TRAINING AND LABOUR INTEGRATION THAT REQUIRE FIRST STAGE SECONDARY EDUCATION ACADEMIC QUALIFICATIONS

*This group includes the following OVT programmes:*

- Training programmes designed exclusively for unemployed persons, whose responsibility corresponds to the Central, Autonomous or Local Government, and that require first stage secondary education qualifications
- Educational workshops, Trade Schools and Employment Workshops that require first stage Secondary Education qualification

*This group includes the following programmes:*

- Social Guarantee Programmes lasting over one year (ensemble of programmes that share the characteristic of being designed for youths who have completed their obligatory education without achieving the Secondary Education Degree and that aim to provide basic and professional training that will allow them to enter the active life or continue their training via other education)
- Other training programmes that are answerable to the Administration and require first stage Secondary Education qualifications

*This group does not include:*

- Training programmes promoted by companies (Code 91)
- Training programmes taught in academies or the like, which do not require specific academic qualifications and are not controlled by an educational administration (code 92)
- Programmes considered to have a leisure and cultural basis (code 93)

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## **F Second stage of Secondary Education**

To access both Post-Secondary Education and Vocational Training students need to be in possession of qualifications proving they have completed the first stage of Secondary Education. Similarly, this category includes other programmes which only require students to have studied part of the obligatory education (courses at Official Language Schools) or other where there is a coincidence in ages with those of the students in Post-Secondary Education and Intermediate Vocational Training.

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### **32 POST-SECONDARY EDUCATION**

Corresponding to Post-Secondary Education studies. Completing this stage successfully involves the issue of the Baccalaureate qualification. In the OLGOES educational system it lasts two years, from when students are 16 to 18 years old.

*This group includes the following programmes:*

- Post-Secondary Education (OLGOES)
- BUP (Unified and Polyvalent Post-Secondary Education)
- Experimental Post-Secondary Education (REM: Intermediate Education Reform)

*This group also includes the following programmes:*

- COU (Pre-University Course)



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33 INTERMEDIATE VOCATIONAL TRAINING COURSES, SPECIFIC AND EQUIVALENT, PLASTIC ARTS AND DESIGN, AND SPORTS.

In the OLGOES system, Specific Intermediate Vocational Training includes an ensemble of training cycles structured into modules with variable duration, composed by theoretical-practical areas of study in terms of the different professional fields.

Completing this stage successfully involves the issue of the intermediate vocation training qualification (Technician, Assistant Technician...).

*This group includes the following programmes:*

- Training Cycles for Specific Intermediate Vocational Training
- Training cycles for Intermediate Plastic Arts and Design
- Intermediate level technical-sport education

*This group also includes the following programmes:*

- Experimental Professional Modules, Level II (REM: Intermediate Education Reform)
- Preparation of non-schooled VTI tests (VTI for adults)
- Other courses common to Applied Arts and Artistic Trades (three academic years)
- Agricultural training
- Basic scale of the Civil Guard
- Other studies equivalent to Intermediate Specific Vocational Training courses

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34 INTERMEDIATE MUSIC AND DANCE EDUCATION

Intermediate level music and dance education is structured into three cycles lasting two academic years each. Educational administrations are in charge of establishing the criteria to access this type of education. Completing the third cycle of the intermediate level of music or dance studies grants the right to obtain the professional qualification of the corresponding education.

*This group includes the following programmes:*

- Intermediate music studies
- Intermediate dance studies

*This group does not cover the following programmes:*

- Elemental music and dance studies (code 13)
- Advanced music and dance studies (code 55)
- Music and dance studies that do not lead to an official certificate (code 92)

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## 35 OFFICIAL LANGUAGE SCHOOL EDUCATION

This group includes courses in any language, be it a foreign language (English, French, German...) or one of the Spanish languages (Castilian Spanish, Catalan, Euskera, Gallego, Valenciano...). This type of education is taught in the Official Language Schools created for this purpose.

*This group comprises:*

- Elementary cycle Official Language School programmes (3 years)
- Advanced cycle Official Language School programmes (2 years)

*This group does not cover the following programmes:*

- Language courses taught at academies or companies or organisations other than Official Language Schools. Some of these programmes may lead to the student obtaining a certificate that is valid in the scope of the respective Autonomous Communities (Code 92)
- Programmes designed to teach migrants Spanish (code 12)

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## **G Programmes for training and labour integration that require second stage Secondary education academic qualifications**

This category, alongside categories C and E, and groups 53 and 58 are used to classify training and labour integration programmes in terms of the academic requirements needed to undertake the programme.

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## 41 PROGRAMMES FOR TRAINING AND LABOUR INTEGRATION THAT REQUIRE SECOND STAGE SECONDARY EDUCATION ACADEMIC QUALIFICATIONS

This group includes programmes for training and labour integration designed specifically for unemployed persons, even if they have not yet accessed the labour world. The responsibility of these programmes corresponds to the Central, Autonomous or Local Government and this is an essential condition for a programme to be classified in this group.

*This group includes the following programmes:*

- Training programmes designed exclusively for unemployed persons, whose responsibility corresponds to the Central, Autonomous or Local Government, and that require second stage secondary education qualifications
- Educational workshops, Trade Schools and Employment Workshops that require second stage Secondary Education qualification
- Other training programmes that are answerable to the Administration and require second stage Secondary Education qualifications

*This group also includes the following programmes:*

- Second level of Intermediate Commanders
- Flight navigator, on board mechanic, cabin crew member (civil aviation studies)
- University awarded degrees that are not postgraduate studies, with a duration under two years (code 52)

*This group does not cover the following programmes:*

- Training programmes promoted by companies (Code 91)
- Training programmes taught in academies or the like, which do not require specific academic qualifications and are not controlled by an educational administration (code 92)
- Programmes considered to have a leisure and cultural basis (code 93)
- University awarded degrees that are not postgraduate studies, with a duration of two or more years (code 52)

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## **H Advanced Specific Vocational Training studies and equivalent, plastic arts and design, and sport studies**

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### **51 ADVANCED SPECIFIC VOCATIONAL TRAINING STUDIES AND EQUIVALENT, PLASTIC ARTS AND DESIGN, AND SPORT STUDIES**

Advanced studies with a Higher Education nature, not taught in the university system.

*This group includes the following programmes:*

- Training cycles for Advanced Vocational Training
- Training cycles for Advanced Plastic Arts and Design studies
- Advanced Sport Technician Studies

*This group also includes the following programmes:*

- VTII (Second Level Vocational Training )
- Experimental Professional Modules, Level III (Intermediate Education Reform)
- Specialty courses for Applied Arts and Artistic Professions
- Military education for incorporation into the Ranks of NCO in the Armed Forces and Civil Guard
- Programmes for training commercial airplane pilots
- Other programmes equivalent to Advanced Vocational Training courses

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## **I Other programmes lasting 2 or more years that require Post-Secondary Education qualifications**

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### **52 UNIVERSITY AWARDED DEGREES THAT ARE NOT POSTGRADUATE COURSES AND OTHER PROGRAMMES THAT REQUIRE A POST-SECONDARY EDUCATION QUALIFICATION (2 OR MORE YEARS)**

A university awarded degree is a programme taught at a university that is not officially recognised by the Ministry of Education.

Universities usually establish rules to access these university awarded degrees although, normally, in order to access these programmes, students require Post-Secondary Education, VTII or Specific Advanced Vocation Training.

*This group includes the following programmes:*

- University awarded degrees that are not postgraduate courses and last 2 or more years
- Other programmes lasting 2 or more years that require Post Secondary Education

*This group does not cover the following programmes:*

- University awarded degrees that are not postgraduate courses and last less than 2 years (code 41)
- Official university taught qualifications (codes 54 and 55)
- postgraduate courses taught at university, including masters courses (code 58)
- Summer courses taught at universities (code 92)

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### **53 PROGRAMMES FOR TRAINING AND LABOUR INTEGRATION THAT REQUIRE ADVANCED VOCATIONAL TRAINING QUALIFICATIONS**

This group mainly includes OVT vocational training programmes aimed essentially at unemployed persons.

*This group includes the following programmes:*

- The programmes comprised in the TPI Plan (training and professional integration) designed specifically for unemployed persons, that require advanced Vocational Training and whose responsibility corresponds to the Central, Autonomous or Local Administration
- Educational workshops, Trade Schools and Employment Workshops that require advanced Vocational Training

*This group does not cover the following programmes:*

- Training programmes promoted by companies (Code 91)
- Training programmes taught in academies or the like that do not require specific academic training (code 92)
- Programmes considered to have a leisure and cultural basis (code 93)

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## **J First and second cycle university education**

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### **54 FIRST CYCLE UNIVERSITY EDUCATION AND EQUIVALENT STUDIES**

Includes university studies which usually last three years or the equivalent in credits, and the completion of which leads to the issuing of the title of Diploma Graduate, Technical Engineer or Technical Architect.

*This group includes the following programmes:*

- University diploma degree
- Technical engineering
- Technical architecture

*This group also includes the following programmes:*

- Advanced Studies in Conservation and restoration of cultural goods
- Advanced Ceramics Studies
- Military education for incorporation into the Ranks of Officer in the Armed Forces and Civil Guard (Intermediate Level Advanced Military Training)
- Airline transport pilot
- Tourism studies (technician in business studies and tourist activities)
- Advanced Design Studies
- Other studies equivalent to a university diploma degree

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### **55 FIRST AND SECOND CYCLE UNIVERSITY EDUCATION, SOLELY OF THE SECOND CYCLE AND EQUIVALENT**

Includes first and second cycle university studies that last four, five or six years, or the equivalent in credits. Completing these studies successfully leads to obtaining the title of Graduate, Engineer or Architect.

This group also includes only second cycle courses lasting two years, that are undertaken after completing the first cycle of a university programme. Completing these studies successfully leads to obtaining the title of Graduate, Engineer or Architect.

*This group includes the following programmes:*

- University degree
- Architecture
- Engineering
- University studies (only second cycle)

*This group also includes the following programmes:*

- Drama
- Advanced level music
- Advanced Level Dance
- Military education for incorporation into the Higher Ranks of Officer in the Armed Forces and Civil Guard
- Other studies equivalent to a university degree

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## **K Programmes that require a university qualifications**

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### 56 OFFICIAL PROFESSIONAL SPECIALISATION PROGRAMMES

The programmes include specialist programmes that are taught in the framework of the Public Administration and that lead to students obtaining an official qualification that allows them to work in their chosen profession.

*This group includes the following programmes:*

- Medical, pharmaceutical, biological or chemical speciality (etc.) (MIR (medical intern), FIR (pharmaceutical intern), BIR (biology intern), QIR (chemistry intern), PIR (psychology intern),...)
- Professional qualification for Didactic Specialisation; Teacher Training Course (CAP)
- Nurse specialising in Gynaecology and Obstetrics (matron)
- Other official specialist studies for postgraduates

*This group does not cover the following programmes:*

- Postgraduate studies that provide university awarded degrees (code 57)

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### 57 POSTGRADUATE COURSES TAUGHT BY UNIVERSITIES OR OTHER INSTITUTIONS

Universities, via their corresponding departments, can teach studies for university graduates on fields of knowledge typical of the degree studied or with an intercurricular nature, especially focused on the professional application of said knowledge. Masters and Postgraduate studies offered by universities are framed within this context.

*This group includes the following programmes:*

- Masters, specialist, expert courses and the like that require university education

*This group does not cover the following programmes:*

- University awarded degrees taught at universities that are not postgraduate courses and last 2 or more years (code 52)
- University awarded degrees taught at universities that are not postgraduate courses and last less than 2 years (code 41)
- Summer university courses (code 92)

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#### 58 TRAINING AND LABOUR INTEGRATION PROGRAMMES THAT REQUIRE UNIVERSITY QUALIFICATIONS

This group mainly includes OVT vocational training programmes designed mainly for unemployed persons, even if they have not yet accessed the labour world. The responsibility of these programmes corresponds to the Central, Autonomous or Local Government and this is an essential condition for a programme to be classified in this group.

A definition of these training and labour insertion programmes can be accessed in section 2 of the Introduction to this part of the publication.

*This group includes the following programmes:*

- The programmes comprised in the TPI Plan (training and professional integration) that require university qualifications
- Educational workshops, Trade Schools and Employment Workshops that require university qualifications

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## **L Third cycle university education**

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#### 61 THIRD CYCLE UNIVERSITY EDUCATION (PH.D.)

This group includes Higher Education programmes that lead to an advanced research qualification. It is structured into in two parts. The first, lasting two years minimum, is a series of courses which leads to students obtaining a certain number of credits. The second, has a variable duration, and consists in writing a Ph.D. thesis.

In order to undertake these studies, students must have the degree of University Graduate, Engineer or Architect, or equivalent. After completing these studies successfully, students obtain the title of Doctor.

*This group comprises:*

- Ph. D.

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## **M Training programmes which do not require academic qualifications**

This category includes training programmes whose classification in an educational level is not immediate, in general, and is, in many cases, random.

In most cases, these are programmes that do not usually require a prior educational level and, therefore, can be undertaken by students with different educational levels. Furthermore, they usually train students in a professional field. Therefore, their classification by field or sector of studies is more appropriate.

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### **91 TRAINING PROGRAMMES PROMOTED BY THE COMPANY OR ORGANISATION**

A programme is considered to be promoted by the company which finances it totally or partially and organises it directly or indirectly. Training which, worker relationship with time. which. These programmes are usually short since they focus on training on specific aspects linked to the workers' occupation. Furthermore, these programmes can be subsidised by FORCEM (Foundation for Life-Long Training) and the ESF (European Social Fund).

*This group includes the following programmes:*

- Formative programmes organised and designed by the company, taught inside or outside the same and designed specifically for the company personnel

*This group does not cover the following programmes:*

- Training programmes which the company personnel undertakes, which is paid by the company, but which are part of official education (codes 11-61)
- Training programmes taught in academies and financed by the workers themselves, which are not promoted by the company where they work (code 92).
- Dual system programmes (training-employment) (codes 21, 31, 41, 53 and 58)

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### **92 OTHER TRAINING PROGRAMMES THAT DO NOT REQUIRE ACADEMIC QUALIFICATIONS**

This group includes those training programmes that cannot be classified level, that supplement the person's professional training. .

*This group includes the following programmes:*

- Programme taught in academies of any type (languages, computer courses, accounting...)
- Distance learning programmes that are not part of the official system
- Programmes that prepare over 25s for the University Entrance Exam
- Programmes that prepare over 23s for obtaining the post-secondary education degree



*This group also includes the following programmes:*

- University summer courses
- Programmes that prepare students for any type of public competitive exam
- Programmes that prepare students for any type of entrance exam to an institution or organisation, as long as the preparation is carried out independently or assisted by private teachers or academies
- Private lessons taught in academies to support students that are studying programmes in the formal education system

**Note:** Occasionally, an academy might teach courses that require a certain level of education, and that the programme is consolidated and recognised by an administration governing the educational activity. In this case the programme will be classified in sections C, E and G, as corresponds.

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93 RECREATIONAL, LEISURE AND CULTURAL PROGRAMMES THAT DO NOT REQUIRE ACADEMIC QUALIFICATIONS

This group includes programmes that are designed mainly focusing on leisure and entertainment. Some persons can attend these courses aiming to extend certain knowledge that complements their training in a certain profession, but these courses do not focus on training professionals in a certain subject or trade. As in the groups previous to this category, the natural classification of these programmes is based on the field of study.

*This group comprises:*

- Recreational and cultural programmes that do not require academic qualifications
- Programmes that train persons to professionally carry out activities linked to leisure, like sport trainers or dance instructors

*This group does not include:*

- Courses to improve a sport activity (tennis, golf, skiing...), as long as they are considered leisure, as they are not considered educational programmes
- Dance classes, as long as they are considered leisure, as they are not considered educational programmes

# Classification of Level of Completed Studies

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## Z Illiterates

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### 80 ILLITERATES

Illiterate persons are persons aged 16 and over who considering any language in the world fulfil these characteristics:

- Cannot read or write
- Can read but cannot write
- Can read and write only one or a few phrases they recall from memory
- Can read and write only numbers or their own name

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## B Primary education

Persons classed with this level of education posses basic cultural elements regarding oral expression, reading, writing and arithmetic.

This includes persons who can read and write that cannot be classified in any other category. These persons may not have an academic qualification.

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### 10 PERSONS WHO CAN READ AND WRITE AND HAVE NEVER GONE TO SCHOOL

*This group comprises:*

- Persons who are not illiterate but who have never gone to school.

### 11 INCOMPLETE PRIMARY EDUCATION

*This group comprises:*

- Persons who can read and write and have been to school for less than 5 years, without considering the years spent in Child Education. These persons do not usually have qualifications.

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### 12 COMPLETE PRIMARY EDUCATION

*This group comprises:*

- Persons who can read and write and have been to school for more than 5 years (without considering the years spent in Child Education). They do not need a specific qualification and cannot be classified in any other section.

*This group also comprises persons whose highest level of education is:*

- Complete OLGOES Primary Education
- Five years of GBE passed

*This group does not comprise persons whose highest level of education is:*

- Primary studies certificate, issued before the 1970 General Law on Education Primary, that is to say, before the 1975-76 academic year (code 23)

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## **C Programmes for training and labour integration that do not require first stage Secondary education qualification (over 300 hours)**

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### **21 PROGRAMMES FOR TRAINING AND LABOUR INTEGRATION THAT DO NOT REQUIRE FIRST STAGE SECONDARY EDUCATION QUALIFICATION (OVER 300 HOURS)**

*This group comprises persons whose highest level of completed OVT is one of the following:*

- TLI Plan (training and labour integration) programmes over 300 hours that do not require minimum training or only require Primary education, designed exclusively for unemployed persons
- Educational workshops, Trade Schools and Employment Workshops programmes that do not require minimum training or only require Primary education

*This group also includes persons whose highest level of completed education is one of the following:*

- Workshop programmes that last for over 300 h
- Social Guarantee Programmes lasting over 300 h and less than one year (ensemble of programmes that share the characteristic of being designed for youths who have completed their obligatory education without achieving the Secondary Education Degree and that aim to provide basic and professional training that will allow them to enter the active life or continue their training via other education)
- Training programmes for the transition to adult life (programmes destined for students with special educational needs schooled at Special Education centres, who are 16 years old and have undertaken Basic Obligatory Education)

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## **D First stage of secondary education**

This category includes persons who have undertaken all obligatory education courses, thus acquiring basic elements of culture. There have been different curricula, and qualifications depend on the curriculum valid when the persons undertook those courses.

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22 FIRST STAGE OF SECONDARY EDUCATION WITHOUT SCHOOL GRADUATE DEGREE OR EQUIVALENT

*This group comprises persons whose highest level of education is:*

- Having been schooled during the whole period of obligatory education, and not having the School Graduate Certificate or equivalent
- Education Certificate
- Having studied the fourth year of Elemental Post-Secondary Education, without completing it successfully

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23 FIRST STAGE OF SECONDARY EDUCATION WITH THE SCHOOL GRADUATE CERTIFICATE OR EQUIVALENT

*This group includes persons whose educational program of highest level had led to them obtaining one of the following qualifications:*

- Graduated from Secondary education (SOE)
- School Graduate (GBE)
- Elementary Post-Secondary Education (general, labour, technical)
- Primary studies certificate, issued before the 1970 General Law on Education Primary, that is to say, before the 1975-76 academic year (at the time, this qualification was the maximum level that could be reached after obligatory education)

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**E Programmes for training and labour integration that require first stage Secondary education academic qualifications (over 300 hours)**

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31 PROGRAMMES FOR TRAINING AND LABOUR INTEGRATION THAT REQUIRE FIRST STAGE SECONDARY EDUCATION ACADEMIC QUALIFICATIONS (OVER 300 HOURS)

*This group comprises persons whose highest level of completed OVT is one of the following:*

- TLI Plan (training and labour integration) programmes over 300 hours that do require a first stage of Secondary Education qualification, designed exclusively for unemployed persons
- Educational workshops, Trade Schools and Employment Workshops programmes that require a first stage of Secondary Education qualification

*This group also includes persons whose highest level of completed education is one of the following:*

- Proficiency Certificate issued by Official Language Schools (after completing the 5th academic year)
- Social Guarantee Programmes lasting over one year (ensemble of programmes that share the characteristic of being designed for youth who have completed their

obligatory education without achieving the Secondary Education Degree and that aim to provide basic and professional training that will allow them to enter the active life or continue their training via other education)

- Military training, troop formation

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## **F Second stage of secondary education**

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### **32 POST-SECONDARY EDUCATION**

*Persons whose educational program of highest level has led to them obtaining one of the following qualifications:*

- Post-Secondary Education Graduate (OLGOES)
- Post-Secondary Education Graduate (BUP)
- Post-Secondary Graduate
- Post-secondary non-higher education
- Preuniversity

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### **33 ADVANCED SPECIFIC VOCATIONAL TRAINING STUDIES AND EQUIVALENT, PLASTIC ARTS AND DESIGN, AND SPORT STUDIES**

*Persons whose highest educational level has led to obtaining one of the following qualifications:*

- Technician (training cycles for Intermediate vocational training)
- Assistant Technician (First level Vocational Training, VTI)
- Successfully completed three courses common to Applied Arts and Artistic Professions
- Technician (Plastic Arts and Design, Intermediate level)
- Technician (sport technician courses, intermediate levels)
- Agricultural foremen
- Basic scale of the Civil Guard
- Industrial officer
- Other qualifications equivalent to Intermediate Specific VT courses

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34 INTERMEDIATE MUSIC AND DANCE EDUCATION

*Persons whose highest educational level has led to obtaining one of the following qualifications:*

- Professional intermediate music and dance qualification

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**G Programmes for training and labour integration that require second stage Secondary education academic qualifications (over 300 hours)**

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41 PROGRAMMES FOR TRAINING AND LABOUR INTEGRATION THAT REQUIRE SECOND STAGE SECONDARY EDUCATION ACADEMIC QUALIFICATIONS (OVER 300 HOURS)

*This group also includes persons whose highest level of completed education is one of the following:*

- TLI Plan (training and labour integration) programmes over 300 hours that do require a second stage of Secondary Education qualification, designed exclusively for unemployed persons
- Educational workshops, Trade Schools and Employment Workshops programmes that require a second stage of Secondary Education qualification

*This group also includes persons whose highest level of completed education is one of the following:*

- Second level of Intermediate Commands
- Flight navigator
- On board mechanic
- Cabin crew member
- University awarded degrees that are not postgraduate studies, with a duration under two years and over 300 h

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## **H Advanced Specific Vocational Training studies and equivalent, plastic arts and design, and sport studies**

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### **51 INTERMEDIATE VOCATIONAL TRAINING COURSES, SPECIFIC AND EQUIVALENT, PLASTIC ARTS AND DESIGN, AND SPORTS.**

*Persons whose highest educational level has led to obtaining one of the following qualifications:*

- Advanced Technician (training cycles for Advanced level professional training (OLGOES))
- Advanced Technician (training cycles for Advanced level Plastic Arts and Design)
- Specialist Technician (Second level Vocational Training, VTII)
- Graduate in Applied Arts and Artistic Professions
- Industrial Teacher
- Mercantile expert
- Commercial airplane pilots
- Rank of NCOs of the Armed Forces
- Rank of NCOs of the Civil Guard
- Other qualifications that are equivalent to advanced level Specific Vocational Training

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## **I Other qualifications lasting 2 or more years that require Post-Secondary Education qualifications**

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### **52 UNIVERSITY AWARDED DEGREES THAT ARE NOT POSTGRADUATE COURSES AND OTHER PROGRAMMES THAT REQUIRE A POST-SECONDARY EDUCATION QUALIFICATION (2 OR MORE YEARS)**

A university awarded degree is a programme taught at a university that is not officially recognised by the Ministry of Education. That is to say, these programmes lead to students obtaining a non-official qualification, recognised by the university teaching the course.

*This group includes the following programmes:*

- University awarded qualifications lasting 2 or more years

*This group includes the following programmes:*

- Official university taught qualifications (codes 54 and 55)

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53 PROGRAMMES FOR TRAINING AND LABOUR INTEGRATION THAT REQUIRE ADVANCED VOCATIONAL TRAINING(OVER 300 H)

- TLI Plan (training and labour integration) programmes over 300 hours that require an advanced VT qualification or equivalent, designed exclusively for unemployed persons
- Educational workshops, Trade Schools and Employment Workshops programmes, of over 300 h, that require an advanced Vocational Training qualification or equivalent

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**J First and second cycle university education**

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54 FIRST CYCLE UNIVERSITY EDUCATION AND EQUIVALENT STUDIES OR 3 COMPLETE ACADEMIC YEARS OR CREDITS, PASSED, EQUIVALENT TO A DEGREE

*Persons whose highest educational level has led to obtaining one of the following qualifications:*

- University diploma graduates
- Technical engineering
- Technical architecture
- Other qualifications equivalent to a university diploma degree

*This group also covers:*

- Three academic years or credits , passed, equivalent to a University degree
- Ranks of Officials of the Armed Forces
- Ranks of Officials of the Civil Guard

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55 FIRST AND SECOND CYCLE UNIVERSITY EDUCATION, SOLELY OF THE SECOND CYCLE AND EQUIVALENT

*Persons whose highest educational level has led to obtaining one of the following qualifications:*

- University graduates
- Higher engineers
- Architects

*This group also covers:*

- Ranks of Higher Officials of the Armed Forces
- Ranks of Higher Officials of the Civil Guard
- Other qualifications equivalent to a university degree



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## **K - Official professional specialisation studies**

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### 56 OFFICIAL PROFESSIONAL SPECIALISATION STUDIES

*Persons whose highest educational level has led to obtaining one of the following qualifications:*

- Medical, pharmaceutical, biological, chemical specialties and the like (MIR (medical intern), FIR (pharmaceutical intern), BIR (biology intern), QIR (chemistry intern),...)
- Teacher Training Course (CAP)
- Psychologist Specialising in Clinical Psychology
- Nurse specialising in Obstetrics and Gynaecology(matron)
- Hospital radio-physics specialist

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## **L Third cycle university education**

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### 61 UNIVERSITY PH.D

*Persons whose highest educational level has led to obtaining one of the following qualifications:*

- Doctors

*This group does not include:*

- Persons who have complete Ph. D. courses but have not obtained the title of Doctor (code 55)
- Persons who have obtained the Research Proficiency Certificate, but have not obtained the title of Doctor (code 55)

# Country classification

Country	Code
Afghanistan	660
Albania	070
Germany	004
Andorra	043
Angola	330
Anguila	446
Antigua and Barbuda	459
Dutch Indies	478
Saudi Arabia	632
Algeria	208
Argentina	528
Armenia	077
Aruba	474
Australia	800
Austria	038
Azerbaijan	078
Bahamas	453
Bahrain (Bahrein)	640
Bangladesh	666
Barbados	469
Belgium	002
Belize	421
Benin	284
Bermuda	413
Bhutan	675
Belarus	073
Bolivia	516
Bosnia–Herzegovina	093
Botswana	391
Brazil	508
Brunei	703
Bulgaria	068
Burguina Faso (Burkina Fasso)	236
Burundi	328
Cape Verde	247
Cambodia (Kampuchea)	696
Cameroon	302
Canada	404
Chad	244
Chile	512
China	720
Cyprus	600
Colombia	480
Comoros	375
Congo	318
North Korea	724
South Korea	728

Country	Code
Ivory Coast	272
Costa Rica	436
Croatia	092
Cuba	448
Denmark	008
Djibouti	338
Dominica	460
Ecuador	500
Egypt	220
El Salvador	428
United Arab Emirates	647
Slovakia	063
Slovenia	091
Spain	011
Vatican City (Holy See)	045
Federated States of Micronesia	823
United States of America	400
Estonia	053
Ethiopia	334
Philippines	708
Finland	032
France	001
Gabon	314
Gambia	252
Georgia	076
Ghana	276
Gibraltar	044
Granada	473
Greece	009
Greenland	406
Guadeloupe	458
Guatemala	416
Guayana (Guyana)	488
French Guyana	496
Guinea	260
Bissau Guinea	257
Equatorial Guinea	310
Haiti	452
Holland	003
Honduras	424
Hong Kong	740
Hungary	064
India	664
Indonesia	700
Iran	616
Iraq	612
Ireland	007
Mauritius	373
Reunion	372
Iceland	024
Cayman Islands	463
Falkland Islands	529

Country	Code
Faroe Islands	041
Fiji Islands	815
Marshall Islands	824
Solomon Islands	806
Turks and Caicos Islands	454
Virgin Islands	457
British Virgin Islands and Montserrat	461
Wallis and Futuna Islands	811
Israel	624
Italy	005
Jamaica	464
Japan	732
Jordan	628
Kazakhstan	079
Kenya	346
Kyrgyzstan	083
Kiribati	812
Kuwait	636
Laos	684
Lesotho	395
Latvia	054
Lebanon	604
Liberia	268
Libya	216
Liechtenstein	037
Lithuania	055
Luxembourg	012
Macao	743
Madagascar	370
Malaysia	701
Malawi	386
Maldives	667
Mali	232
Malta	046
Morocco	204
Martinique	462
Mauritania	228
Mayotte	377
Mexico	412
Moldova	074
Monaco	014
Mongolia	716
Mozambique	366
Myanmar	676
Namibia	389
Nepal	672
Nicaragua	432
Niger	240
Nigeria	288
Norway	028
Nouru	803
New Caledonia	809

Country	Code
New Zealand	804
American Oceania	810
Australian Oceania	802
New Zealand Oceania	814
Oman	649
Palestine	625
Panama	442
Papua New Guinea	801
Pakistan	662
Paraguay	520
Peru	504
Pitcairn	813
French Polynesia	822
Poland	060
Portugal	010
Puerto Rico	401
Qatar	644
Polar Regions	890
United Kingdom	006
Central African Republic	306
Czech Republic	061
South Africa	388
Dominican Republic	456
Rwanda	324
Romania	066
Russia	075
Samoa	819
San Marino	015
Saint Vincent	467
Saint Helena	329
Sao Tome and Principe	311
Senegal	248
Serbia and Montenegro	094
Seychelles	355
Sierra Leona	264
Singapore	706
Syria	608
Somalia	342
Sri-Lanka	669
St. Saint Kitts and Nevis	449
St. Pierre and Miquelon	408
Saint Lucia	465
Sudan	224
Sweden	030
Switzerland	036
Surinam	492
Swaziland	393
Tajikistan	082
Thailand	680
Taiwan	736
Tanzania	352
Territory of the Yugoslavian Republic of Macedonia	096

Country	Code
British Territories of the Indian Ocean	357
Togo	280
Tonga	817
Trinidad and Tobago	472
Tunisia	212
Turkmenistan	080
Turkey	052
Tuvalu	807
Ukraine	072
Uganda	350
Uruguay	524
Uzbekistan	081
Vanuatu	816
Venezuela	484
Vietnam	690
Yemen	653
Yugoslavia	097
Zaire	322
Zambia	378
Zimbabwe	382
Other countries	990

# Classification of benefits

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## 1 Unemployment, employment promotion or vocational training benefits

Including all benefits aimed at guaranteeing the subsistence of protected persons in the cases of total or partial loss of their income from work wither due to unemployment or when certain circumstances are applicable (recently released from jail, returning from abroad...<sup>9</sup> This also includes benefits from employment promotion, and compensation for dismissal.

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### 11. UNEMPLOYMENT BENEFITS

Benefit received by a person who can and wants to work but loses his/her job temporarily or definitely or has his/her working day reduced temporarily by at least a third, with the corresponding loss or analogous reduction of wages, due to one of the causes established as legal unemployment situations. The benefit is received for a certain period after having paid contributions to the Social Security during the minimum contribution period required in these situations and when the person is not in an incompatible situation. These amounts are paid out by the INEM and the Social Institute of the Spanish Navy.

Including the unemployment benefit for temporary agricultural workers.

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### 12. UNEMPLOYMENT COMPENSATION

Benefit granted by the INEM to workers who are in any of the situations listed below:

Workers who have exhausted the contributory unemployment benefit and have family responsibilities.

Workers over 45 years old who have exhausted the contributory unemployment benefit of at least 12 months and have no family responsibilities.

Returned migrant workers (who have worked at lest 6 months since they last left Spain).

Workers who, when encountering a legal unemployment situation, had not covered the minimum contribution period that allows them to access a contributory benefit.

Persons released from jail (deprivation of freedom for over 6 months).

Workers who are declared completely able or partially disabled as a consequence of a revision of their file due to the improvement of a situation of major incapac-

ity, absolute or total permanent disability for the performance of the habitual profession.

Special compensation for workers over 45 years old who have exhausted their contributory 24 months benefit.

Unemployment compensation for workers over 52 years old (who have contributed to the SS for at least six years and fulfil all requirements, except age, to obtain any type of retirement pension (normal or early retirement) from the Social Security). This compensation is not the same as the early retirement pension that is included in section 7.2.

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13. COMPENSATION FOR TEMPORARY WORKERS IN ANDALUCÍA OR EXTREMADURA INCLUDED IN THE SOCIAL SECURITY SPECIAL AGRICULTURAL SCHEME (REASS)

Unemployment compensation for temporary agricultural workers in the Social Security Special Agricultural Scheme (for persons over 16 and resident in Andalucía or Extremadura).

Special compensation for temporary agricultural workers in the Social Security Special Agricultural Scheme (for persons over 52 years old and resident in Andalucía or Extremadura).

Agricultural income for temporary workers included in the Social Security Special Agricultural Scheme resident in Andalucía and Extremadura.

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14. AIDS OR GRANTS FOR OCCUPATIONAL VOCATIONAL TRAINING COURSES ORGANISED BY THE INEM OR THE AUTONOMOUS COMMUNITIES

Including aids for transport, maintenance and accommodation as well as grants for undertaking courses organised by the INEM or the Autonomous Communities in the National Training and Professional Integration Plan. Courses may require attendance or be based on distance learning, and include a practical part that is undertaken in workshops or in companies with which collaboration agreements have been signed. Work experience carried out in the company must not involve a work relationship between the students and the company, since if this were the case, it would be considered employment and not a social benefit.

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15. COMPENSATION FOR DISMISSAL

Including compensation for dismissal paid by companies (not settlements) as well as those paid by FOGASA to workers in the cases of expiry of contract due to causes unrelated to the worker.



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## 16. OTHER UNEMPLOYMENT AIDS OR BENEFITS

Including unemployment benefits not mentioned previously, like active integration income, aids for accepting an employment in a locality different to that of residence, aids to assist a change of occupation, unemployment aids or benefits from private non-profit institutions, and others. The interviewers should clearly indicate the name of the benefit.

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## 2 Old age or retirement pension or benefit

Compensation that is granted when reaching a minimum age, as of which, in most cases (contributory pensions) persons can stop working at their main professional activity.

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## 21. PUBLIC CONTRIBUTORY RETIREMENT PENSIONS

Retirement pensions, in their contributory modality, cover the lack of income a person experiences when, on reaching the established age, stops working for others or as a freelance worker, thus ending all working life.

The right to receive this benefit is derived from a previous work activity (employed by others or freelancing) that has allowed the worker to fulfil minimum contribution requirements.

One or several of the following pensions can be granted, depending on the different cases:

Ordinary retirement.

Early retirement for being a member of a society (sixty years old or more).

Early retirement for being a member of a society (sixty-one years old or more).

Flexible retirement.

Partial retirement.

Special retirement at 64 years old.

Early retirement due to the group or professional activity undertaken: workers included in the Miners Statute, flight staff in aircraft jobs, rail workers, artists, professionals in the bullfighting arena.

Old age (OODI), for persons who do not have the right to receive a public pension and have been associated to the Building Worker Retirement Scheme or covered by 1800 days of contribution to the Scheme of the Obligatory Old Age and Disability Insurance before 1-1-67.

These pensions are included in the protection action of all the Social Security System schemes:

General Scheme.

Special Social Security Scheme: Special Agricultural Scheme, Special Scheme for Freelance Workers, Special Scheme for Domestic Workers, Special Scheme for Coal Miners and Special Scheme for Seafarers.

This also includes pensions received by the different public social protection systems like:

Scheme of State passive classes (permanent civil servants in the Civil and Military Administration, in the Justice Administration and the General Courts).

Local Administration

National Forecast Institute (LANFI).

Including benefits received by the military in active reserve who do not work at the Ministry of Defence.

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## 22. PRIVATE CONTRIBUTORY RETIREMENT PENSIONS

Retirement pensions, in their contributory modality, covers the loss of income a person experiences when, reaching a specific age, stops working for others or as a freelance workers, thus ending their working life.

The right to receive this benefit is derived from a previous work activity (employed by others or freelancing) that has allowed the worker to fulfil minimum contribution requirements.

Including association retirement pensions, lawyers, doctors, etc. and other company associations like voluntary insurances organised by the employer, etc. This section only includes schemes linked to the job, if the right to the pension is derived from a private insurance (not linked to the job) with the insurance company or similar option it should not be considered in this question, and should be envisaged in the section on capital income.

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## 23. NON-CONTRIBUTORY OLD AGE AND RETIREMENT PENSIONS

Financial aids in favour of old age persons who lack economic resources to survive.

Including the following pensions:

Non-contributory retirement pension (IMSERSO [Institute for the Elderly and Social Services] or corresponding Autonomous Community organisation), ensures all citizens in a situation of retirement and need will obtain a financial benefit even when they have not contributed to the SS or have not contributed enough to have the right to a Contributory Pension.

Retirement pensions favouring Spanish migrants.

Other non-contributory old age or retirement pensions

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#### 24. OTHER BENEFITS

Including non-contributory retirement pensions not included elsewhere, like benefits paid directly by some companies to their workers when they retire (not including settlements), aids or benefits for retirement or old age from private non-profit institutions, and others.

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### **3 Survival benefit or pension: widows, orphans or in favour of family members**

Benefits granted in virtue of a derived right from that is to say, acquired originally by another person, whose passing conditions the allocation of this benefit. Including all benefits paid by social protection agents caused by the death of the holder of the right.

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#### 31. PUBLIC CONTRIBUTORY SURVIVAL PENSIONS

In terms of the different cases, one or several of the following pensions may be granted:

Widow's pension.

Orphan pension.

Pension in favour of family members.

Widows (OODI).

These pensions are included in the protection action of all the Social Security System schemes:

General Scheme.

Special Social Security Schemes: Special Agricultural Scheme, Special Scheme for Freelance Workers, Special Scheme for Domestic Workers, Special Scheme for Coal Miners and Special Scheme for Seafarers.

This also includes pensions received by the different public social protection systems like:

Scheme of State passive classes (permanent civil servants in the Civil and Military Administration, in the Justice Administration and the General Courts).

Local Administration.

National Forecast Institute (LANFI).

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### 32. PRIVATE CONTRIBUTORY SURVIVAL PENSIONS

Including association survival pensions, lawyers, doctors, etc. and other company associations like voluntary insurances organised by the employer, etc. This section only includes schemes linked to the job, if the right to the pension is derived from a private insurance (not linked to the job) with the insurance company or similar option it should not be considered in this question.

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### 33. NON-CONTRIBUTORY PENSIONS SURVIVAL PENSIONS

Public non-contributory pensions for widows, orphans or in favour of family members.

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### 34. OTHER SURVIVAL BENEFITS

Including survival benefits not included above, like:

Bereavement aid

Subsidy in favour of family members.

Fixed price special compensation, in the cases of occupational accident or illness.

Benefits for the expense of the interment and family misfortune (death of the head of the family) yielded from the School Insurance.

Benefits paid directly by some companies due to the passing of their workers.

Survival aids or benefits stemming from private non-profit institutions.

Other survival benefits.

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## **4 Family protection benefit: Benefit for birth, maternity or any other family protection**

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### 41. MATERNITY BENEFIT OR MAINTENANCE OF INCOME DURING THE REST PERIOD

The financial benefit for maternity is a subsidy for workers, whichever their sex, that allows them to enjoy periods of leave legally established for maternity, adoption and shelter.

This benefit, which compensates the loss of income experienced by freelancers or employees, when their contract is suspended or interrupted due to the aforementioned causes, is included in the protective action of all the Social Security System schemes and of the different social protection systems.

This section also include possible contributions made by the company during the maternity leave.

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#### 42. FAMILY BENEFITS

Family benefits aim to cover the situation of economic need or excess expenses produced, for certain people, by the existence of family responsibilities and the birth of children in certain specific cases.

One or several of the following pensions can be granted, depending on the different cases:

Financial benefit per dependent child

Financial benefit for the birth of the third and successive children.

Financial benefit for multiple birth.

These benefits are included in both levels of protection envisaged in the Social Security System, the contributory and the non-contributory level:

General Scheme.

Special Social Security Schemes: Special Agricultural Scheme, Special Scheme for Freelance Workers, Special Scheme for Domestic Workers, Special Scheme for Coal Miners and Special Scheme for Seafarers.

This also includes benefits received from the different public social protection services such as:

Scheme of State passive classes (permanent civil servants in the Civil and Military Administration, in the Justice Administration and the General Courts).

Local Administration

National Forecast Institute (LANFI).

This includes children's disability benefits received by their parents.

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#### 43. BENEFIT DUE TO RISK DURING PREGNANCY

The financial benefit due to risk during pregnancy aims to protect the working woman's health and compensate the resulting loss of income, during the period of suspension of the work contract or the activity, in the cases when, if the worker had to change her job position in order to make it compatible with her state, said change is not technically or objectively possible or cannot be reasonably demanded by justified reasons.

This new benefit is included in the protective action of all the Social Security System schemes. It also includes the benefits received from the different social protection systems.

This benefit is not the same as that of a sick leave of a pregnant woman or a maternity leave.

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44. ADVANCED PAYMENT OF THE MATERNITY DEDUCTION FOR WOMEN WITH CHILDREN UNDER THREE YEARS OLD WHO WORK AWAY FROM HOME (UP TO 100€ A MONTH)

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45. OTHER FAMILY BENEFITS

Including family benefits such as aids for nurseries and aids for children offered by some companies and institutions, family aids from private non-profit institutions and others not included above. This section also includes family misfortune benefits due to causes other than the passing of the head of the family, yielded from the School Insurance. Public or private aids parents receive for their children's studies

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## 5 Illness benefits

Benefits received for a more or less serious alteration of the health, that affects the physical and mental integrity of the individuals. These are considered situations that determine temporary incapacity:

Those due to illness, common or professional, and accident, work-related or not, whilst the worker is unable to work and is receiving health assistance.

Periods for the observation of professional illness, which prescribe leave during the same.

Excluding refunds for medicines, health assistance or therapeutic material.

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51. TEMPORARY INCAPACITY BENEFIT OR MAINTENANCE OF INCOME

Including amounts received from the Social Security System:

General Scheme.

Special Social Security Schemes: Special Agricultural Scheme, Special Scheme for Freelance Workers, Special Scheme for Domestic Workers, Special Scheme for Coal Miners and Special Scheme for Seafarers.

This also includes pensions received by the different public social protection systems like:

Scheme of State passive classes (permanent civil servants in the Civil and Military Administration, in the Justice Administration and the General Courts).

Local Administration

National Forecast Institute (LANFI).

Also including amounts paid by companies to their employees for this concept.

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## 52. OTHER ILLNESS BENEFITS

Includes illness benefits not included elsewhere.

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## 6 Disability benefits

Includes all pensions paid by social protection agents caused by the permanent disability for work, whichever the degree.

Excluding refunds for medicines, health assistance or therapeutic material.

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## 61. PUBLIC CONTRIBUTORY PENSIONS FOR PERMANENT INCAPACITY OR DISABILITY

Permanent incapacity refers to workers who, after having been undergoing the prescribed treatment and having been discharged medically, present serious anatomical or functional reductions, susceptible of objective and supposedly definitive determination, that cancel the person's work capacity to a greater or lesser extent. This qualification will not be prevented by the disabled person's ability to recover his or her working capacity, if said possibility is considered medically to be uncertain or long-term.

One or several of the following pensions can be granted, depending on the different cases:

Partial permanent disability to perform regular profession.

Total permanent disability to perform regular profession.

Absolute permanent disability for any kind of work.

Major disability.

OODI disability, for persons with absolute and permanent disability to perform their regular profession, fulfilling specific requirements.

Other public permanent contributory disability benefits.

These pensions are included in the protection action of all the Social Security System schemes:

General Scheme.

Special Social Security Schemes: Special Agricultural Scheme, Special Scheme for Freelance Workers, Special Scheme for Domestic Workers, Special Scheme for Coal Miners and Special Scheme for Seafarers.

This also includes pensions received by the different public social protection systems like:

Scheme of State passive classes (permanent civil servants in the Civil and Military Administration, in the Justice Administration and the General Courts).

Local Administration.

National Forecast Institute (LANFI).

Including disabled servicemen

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#### 62. PRIVATE CONTRIBUTORY PENSIONS FOR PERMANENT INCAPACITY OR DISABILITY

Including association disability pensions, lawyers, doctors, etc. and other company associations like voluntary insurances organised by the employer, etc. This section only includes schemes linked to the job, if the right to the pension is derived from a private insurance (not linked to the job) with the insurance company or similar option it should not be considered in this question.

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#### 63. NON-CONTRIBUTORY PERMANENT DISABILITY PENSIONS

Non-contributory disability pension (IMSERSO or organism corresponding to the Autonomous Community), that ensures all citizens in a state of disability and need a financial benefit, free medical-pharmaceutical assistance and complementary social services, even when the person has not contributed to the SS or has not contributed enough to have the right to receive a contributory pension.

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#### 64. FINANCIAL INTEGRATION OF DISABLED PERSONS

Including those benefits received by disabled persons when undertaking jobs adapted to their condition. Also including aids for disabled persons who work in workshops at special positions created for disabled persons.

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#### 65. OTHER DISABILITY BENEFITS

Includes disability benefits not included elsewhere.

Also including compensations generally received as a lump sum from companies or private non-profit institutions like ONCE (Spanish Blind Persons Organisation) for persons who have been declared disabled, as well as financial disability compensations from the School Insurance.



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## **7 School aids or grants**

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### **71. PUBLIC SCHOOL AIDS OR GRANTS**

Including aids or grants for obligatory and non-obligatory education paid by public institutions.

Excluding aids or grants for undertaking vocational training courses for the National Training and Integration Plan, envisaged in the unemployment benefits section.

Only including public aids or grants received to support the studies of the person stated in the individual questionnaire, excluding children's studies, which are included in the family benefits section.

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### **72. PRIVATE SCHOOL AIDS OR GRANTS**

Including aids or grants for obligatory and non-obligatory education paid by companies or institutions where one of the household members works.

Private aids or grants for obligatory and non-obligatory education paid by private institutions (including company aids paid to support the studies of their workers)

Only including aids or grants received to support the studies of the person stated in the individual questionnaire, excluding children's studies, which are included in the family benefits section.

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## **8 Other benefits or aids**

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### **81. OTHER BENEFITS OR AIDS**

Including other benefits or aids not included previously like: aids for cattle slaughtering, aids for leaving the land fallow, subsidies for non-exploitations, etc. The interviewer has to give in-depth information on the type of benefit received.