







**7. Which are the most frequent means of access to the centre?** (Please mark all the pertinent alternatives with an "x")

- The centre has free access \_\_\_\_\_  1
- Users are sent from general social services \_\_\_\_\_  2
- Users come from other centres that specifically tend to Homeless Persons \_\_\_  3
- Users come from prisons \_\_\_\_\_  4
- Users come from hospitals \_\_\_\_\_  5
- Users come from Accident and Emergency \_\_\_\_\_  6
- Other \_\_\_\_\_  7

**8. Does the centre have a security service?**

- Yes \_\_\_\_\_  1
- No \_\_\_\_\_  6 → (Go to question 10)

**9. What type of security service is it?**

- Public \_\_\_\_\_  1
- Private \_\_\_\_\_  6

**10. Which sources of financing does the centre have?** (Please indicate the percentage contribution of the following organisations or institutions to the financing of the centre)

State Administration (1) _____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Autonomous Community Administration (2) _____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Local Administration (3) _____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Total public administrations (1+2+3) _____</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Companies _____</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Associations (4) _____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Foundations (5) _____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
The Catholic Church (6) _____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other religious communities (7) _____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Total private non-profit institutions (4+5+6+7) _____</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Individual donations _____</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Own funds (centre funds) _____</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>TOTAL (Highlighted totals must sum 100) _____</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**11. What was the total centre expenditure in 2012?**

euros





**12. How many persons worked in the centre on 14 December 2012?**

	Part time		Full time		Total	
	Men	Women	Men	Women	Men	Women
Wage earners _____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Volunteers _____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other (Religious persons and Students in internships) _	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>TOTAL</b> _____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**13.**

	Part time		Full time		Total	
	Men	Women	Men	Women	Men	Women
Management personnel _	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Technical staff (social worker, social educator, etc.) ____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Health personnel with a university qualification (doctors, nurses, etc.) ____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Support personnel with health or socio-educational functions _____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Auxiliary administrative personnel (secretariat) and services personnel (kitchen, maintenance, surveillance, etc.) _____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>TOTAL</b> _____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

*The totals highlighted in questions 12 and 13 must coincide.*





**C. Specific characteristics**

*(This section must be completed by those centres that offer accommodation services. Otherwise, please go to section D)*

**14. Activity period**

All year \_\_\_\_\_  1 → (Please go to question 16)  
 Another period \_\_\_\_\_  2

**15. Please indicate the period(s) during which the centre is closed**

Day   month \_\_\_\_\_  
  to Day   month    
 Day   month \_\_\_\_\_  
  to Day   month

**16. Weekly centre opening**

From Monday through Friday \_\_\_\_\_  1  
 Saturdays \_\_\_\_\_  2  
 Sundays \_\_\_\_\_  3

**17. Schedule**

	Without closing	With closing	
		Up to 12 hours open	More than 12 hours open
From Monday through Friday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Saturdays	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sundays	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**18. Capacity**

	15-06-2012	14-12-2012
Number of bedplaces available in shelters _____	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Number of bedplaces available in flats/group or community dwellings _____	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Number of bedplaces available in guesthouses/hotel establishments _____	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<b>Total number of bedplaces available</b> _____	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

**18 Bis.**

Number of flats/group or community dwellings \_\_\_\_\_



**19. Occupancy**

15-06-2012   14-12-2012

Number of bedplaces occupied (shelters + flats + guesthouses) \_\_\_\_\_ 

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*(Questions 20 to 22 must be filled out only by shelters. Otherwise, please go to section D)*

**20. In the case that the centre is a shelter, what type of establishment is it?** *(Please mark the appropriate alternatives with an "x")*

- Emergency (between one and five days) \_\_\_\_\_  1
- Short stay (between six days and a month) \_\_\_\_\_  2
- Long stay (more than one month) \_\_\_\_\_  3

**21. What type of rooms does the centre have?**

- Individual bedrooms \_\_\_\_\_  1
- Specific bedrooms for families \_\_\_\_\_  2
- Bedrooms with two or three beds \_\_\_\_\_  3
- Multiple bedrooms (4 beds or more) \_\_\_\_\_  4

**22. Characteristics of the centre**

**YES**

**NO**

- Is accommodation free of charge? \_\_\_\_\_  1       6
- Is it necessary to perform a job or consideration in order to stay? \_\_\_\_\_  1       6
- Can users receive correspondence at the centre? \_\_\_\_\_  1       6
- Is there a left-luggage service available to users in the centre? \_\_\_\_\_  1       6
- Can users receive telephone calls in the centre? \_\_\_\_\_  1       6
- Do users have Internet access in the centre? \_\_\_\_\_  1       6



### D. Specific characteristics

*(This section must be filled out by those centres that offer catering services)*

#### 23. What type of service does it provide?

- Lunch \_\_\_\_\_  1
- Dinner \_\_\_\_\_  2
- Breakfast \_\_\_\_\_  3
- Handing out sandwiches or food parcels \_\_\_\_\_  4
- Handing out soup or hot beverages \_\_\_\_\_  5

#### 24. Activity period

- All year \_\_\_\_\_  1 ➔ (Please go to question 26)
- Another period \_\_\_\_\_  2

#### 25. Please indicate the period(s) during which the centre is closed

Day   month \_\_\_\_\_  
  to Day   month

Day   month \_\_\_\_\_  
  to Day   month

#### 26. Weekly offering of services

	Breakfast	Lunch	Dinner
From Monday through Friday _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Saturdays _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sundays _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>





**27. Regular schedule.** (Please use the following notation in order to designate the hours: 1 p.m. = 13h. 00m.; 2:15 p.m. = 14h. 15m.)

	Opening times		Closing times	
	Hour	Minutes	Hour	Minutes
<b>Breakfast</b>				
From Monday through Friday _____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Saturdays _____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sundays _____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Lunch</b>				
From Monday through Friday _____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Saturdays _____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sundays _____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Dinner</b>				
From Monday through Friday _____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Saturdays _____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sundays _____	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**28. Capacity**

	<b>15-06-2012</b>	<b>14-12-2012</b>
Total number of table settings available _____	<input type="text"/>	<input type="text"/>

**29. Occupancy**

	<b>15-06-2012</b>	<b>14-12-2012</b>
Number of breakfasts _____	<input type="text"/>	<input type="text"/>
Number of lunches _____	<input type="text"/>	<input type="text"/>
Number of dinners _____	<input type="text"/>	<input type="text"/>
Number of services (breakfasts + lunches + dinners) _____	<input type="text"/>	<input type="text"/>





E. Specific characteristics

(This section must be filled out by those centres that offer **Intervention on the street**)

30. Opening Hours

	Open only during the day	Open only at night	Open day and night
From Monday through Friday____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Saturdays_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sundays_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

31. Persons tended to

	15-06-2012	14-12-2012
Number of persons tended to_____	<input type="text"/>	<input type="text"/>

32. Mobile means

	15-06-2012	14-12-2012
Number of automobiles available_____	<input type="text"/>	<input type="text"/>
Number of motorcycles available_____	<input type="text"/>	<input type="text"/>
Number of vans or buses available_____	<input type="text"/>	<input type="text"/>
Total number of mobile means available_____	<input type="text"/>	<input type="text"/>

Observations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Thank you for taking part.**



